

**Notes: LSLID Board Meeting – November 10, 2021, at 5 PM  
Via Zoom Conference Call**

Attendees: Rick Rosar (Chair) Bob Koll (Vice-Chair), Tim Rice (Secretary/Administrative), Fred Comb (Treasurer/Finance), Bob Ingle (Director), and Cindy Kevern (Administrator). Three audience members attended.

The meeting was called to order at 5:02 p.m.

**1. Welcome**

Rick Rosar opened the meeting by welcoming Board members and the audience. Rick noted that the audience would be able to ask questions at the end of the meeting by raising their hand through Zoom. He also noted that after they are recognized by the Chair, each audience member will be limited to one-minute period for comments. Rick asked all to mute cell phones.

**2. Minutes of Board Meeting**

Tim Rice reviewed the minutes from the September 27, 2021, Board meeting. He stated that Board Members have had a chance to review them, and they have been posted to the website. Rick Rosar asked for a motion to approve. Tim Rice made the motion and Bob Ingle seconded. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Tim Rice	Yes
Bob Ingle	Yes
Rick Rosar	Yes

**3. Treasurer's Report**

Fred Comb reviewed the Treasurers report as of September 30, 2021. Fred reported on the current revenues and expenses. Rick Rosar asked for a motion to approve. Rick Rosar made the motion and Bob Koll seconded. Rick called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Tim Rice	Yes
Bob Ingle	Yes
Rick Rosar	Yes

**4. AIS and Ambassador Program**

Rick Rosar noted the following regarding the AIS program:

The AIS program began on June 4th completing a delineation (survey) of the southwest bay where most of the herbicide treatments were applied in previous years. This was completed to determine if any early season treatments would be required. In this initial survey, only a minimal amount of Eurasian Water Milfoil (EWM) was found. Later in the summer, on September 9th a whole lake survey was completed. This survey found that the EWM had matured, and the survey determined where hand pulling and herbicide treatments would be required. The surveyor identified five plots that would require treatments and 12 much smaller hand pull sites.

On September 22nd, the herbicide treatments were applied using a combination of Diquat and ProcellaCor. Each product was chosen based upon the size of the plot, depth, density and cost. The applicator treated a total of 14 acres. Once the herbicide treatments were applied, the scuba divers came behind them and pulled any additional smaller plots or plants that may have been missed. On September 30<sup>th</sup>, the scuba divers surveyed using the GPS coordinates previously documented. We had been notified, by Bob Ingle one of the LSLID directors, that he had notice a plot that the surveyor may have missed. The scuba divers confirmed its location and marked it on their GPS for treatments and pulling next year.

Rick noted the following AIS Findings:

1. All the Eurasian Milfoil from Hand-pull points 1 through 12 were removed.
2. All five herbicide treated areas were surveyed and remaining patches of EWM were removed from each.

3. The results of herbicide in “Herbicide area 3” were less effective noting medium density patches of EWM remaining throughout that area. The divers were able to remove isolated patches, but large patches with medium density EWM remain and will be retreated next year at no cost to the LID.
4. Four additional plots were identified for future herbicide treatment due to medium and high densities of EWM and were too dense for divers to remove EWM within.
5. Herbicide areas 1, 2, and 4, the divers noted the herbicides worked well within.
6. No additional areas were identified with EWM fanning out from Shamineau Acres (NW Bay) and Augers (SW Bay).
7. AIS has worked hard over the last ten years to control the best it can the spread of invasive species in the lake.

Bob Koll provided an update on the Ambassador program. He noted that the Ambassador program had another successful summer with four Ambassadors covering the 2 landings. The Ambassadors worked a total of 655 hours and covered weekends and holidays.

Bob Koll noted that three signs at both Landings and Auger’s Resort were updated with current information on AIS, and were strengthened, refinished and replaced, as needed. In addition, he reported that the LID was very appreciative of receiving the Morrison County grant and will be applying for the AIS grant in 2022, if available. We will need to contract with more ambassadors for next season and encouraged people to apply.

Requirements: Must be 18 years of age, submit a completed D.N.R. background check form and attend a paid 3-hour Aquatic Invasive Species (AIS) training with a DNR Regional Watercraft Inspection Supervisor. Ambassadors work 4-hour shifts – Fridays, Saturdays, Sundays and holidays between opening fishing and Labor Day weekend.

We also participated in the Zebra Mussel Testing program this year. We sampled three areas of Lake Shamineau two times each, once in late June and once in early July. Sample Results: No Spiny water fleas and no Zebra Mussel Veligers.

## **5. High Water Project Update**

Rick and Cindy provided an overview of the most recent high-water project tasks:

- Bi-monthly meetings with the local DNR have been held to keep them informed of the project and to provide detailed project information, to seek input and to inquire regarding technical issues.
- Houston Engineering has completed many technical tasks including soil borings, wetland delineation, surveys, electrical design, completing route and design details for landowners and providing right of way descriptions.
- Since the Petition Order was signed, the LID has asked Houston to move forward on the next tasks which include developing the Environmental Assessment Worksheet (EAW) for issuance; assisting with approval from the Fawn Lake Township for right of way and working on further project design.

Cindy noted that the agreement for Task 3 is nearing completion. Now that the petition is approved, further permitting and design tasks need to be completed. To complete these tasks, an agreement with Houston Engineering will be required and will be called Task 4. Cindy noted that she, Rick Rosar and Bob Ingle have been working with Houston on the subtasks for the next step in the project Task 4 which will include further development of construction plans. Plan and profile sheets with additional details will be completed following the collection of additional survey information on the proposed construction corridor as well as a geotechnical (i.e., soil and groundwater conditions) evaluation along the proposed forcemain. The design work will include the advancement of designs of key project features, including hydraulic features (piping, pumps, valves, pumpstation, etc.); AIS filtration; forcemain and outlet; channels, pipes and drainage system; and the lake inlet. This effort will also include value engineering considerations and an updated engineer’s opinion of probable cost. The deliverables associated with these tasks will include a preliminary construction plan set, a geotechnical report and the updated engineer’s opinion of probable cost.

Task 4 also includes permitting related efforts, including DNR and wetland permits, county zoning permits, coordination with road authorities for necessary authorizations and permits and the development of an Operation Plan. Task 4 also includes the preparation of a discretionary Environmental Assessment Worksheet (EAW), with LSLID and Houston Engineering (HEI) working together on the content for the EAW and HEI handling the distribution of the document. The budget for this subtask includes an estimated number of hours for assisting the LSLID with responses to comments submitted on the EAW. Other tasks include continued outreach with landowners, agencies

and project management. The total cost for contract amount for Task 4 is \$125,000 and includes a contingency in the amount of approximately \$14,980. HEI will not expend any contingency funds without prior direction and approval from the LSLID. It should also be noted that HEI continues to bill the LID at their 2020 rates. It is anticipated that Task 4 services will be completed during Fall 2021/Winter 2022 and completed by March 31, 2022.

At the conclusion of Task 4, the final engineering tasks will be completed prior to construction. These tasks include completing the Detail Design, Right of Way, Construction Plans, Bidding, and Contractor Selection and these services will be called Task 5. It is anticipated that Task 5 will be completed during the Spring/Summer 2022.

Bob Koll made a motion to delegate authority to Rick Rosar to finalize and execute an agreement with Houston Engineering for Task 4 services including Preliminary Construction Plans, Permitting, EAW & Right of Way at an amount not to exceed \$125,000. Tim Rice seconded the motion. Rick Rosar called for a Roll Call Vote.

Fred Comb	Yes
Bob Koll	Yes
Tim Rice	Yes
Bob Ingle	Yes
Rick Rosar	Yes

## 6. Environmental Assessment Worksheet (EAW)

Cindy Kevern and Rick Rosar shared the EAW process and schedule, noting that the oversight agency for the EAW process is the MN Environmental Quality Board. The purpose of the EAW process is to disclose information about potential environmental impacts of the project. It is not an approval process. The purpose of the EAW, comments and comment responses is to provide a record on which the Responsible Government Unit (RGU) can base a decision about whether an Environmental Impact Statement (EIS) needs to be prepared for a project. The Environmental Quality Board rules assigns the responsibility of preparing EAWs and determining the need for EISs to specific units of government. The specific unit of government determined to have responsibility for the EAW preparation is the RGU. Commonly, the RGU is the unit with the greatest responsibility for approving or supervising the project. The Shamineau Lake Improvement District will be the RGU for the High-Water Outlet Project.

The EAW process involves four major steps:

- Step 1. The project proposer supplies all necessary data to the Responsible Governmental Unit, which is assigned responsibility to conduct the review according to the Environmental Quality Board rules.
- Step 2. The RGU prepares the EAW by completing the standard form supplied by the Environmental Quality Board.
- Step 3. The EAW is distributed with public notice of its availability for review and comment. The comment period is 30 calendar days. Certain state, federal and local agencies always receive EAWs for review. Notice must also be published in an official newspaper.
- Step 4. The RGU responds to the comments received and decides on the need for an EIS based on the EAW, comments received and responses to the comments

Houston Engineering has developed a draft EAW with input from Rick Rosar, Bob Ingle and Cindy Kevern. With the EAW nearing completion, following is the estimated schedule for the High-Water Project EAW:

- **Submittal to EQB:** November 2021
- **Published in EQB Monitor:** November 2021 or December 2021
- **30-Day Comment Period:** December 2021 or January 2022
- **RGU/Board Decision:** January 2022

Approval was given at the July 2021 LSLID Board meeting to proceed with EAW.

## 7. Other Business

Cindy noted the following:

- Communications – She noted that a newsletter was recently sent to subscribers. The website has been updated with documents. Another newsletter and an update letter will be completed in early winter.
- Cindy noted that the next regularly scheduled board meeting will be held on January 17<sup>th</sup> at 6 PM.
- Cindy clarified that the most recent Board schedule included an incorrect date for next years Annual Meeting. The meeting will be held on Saturday, August 27, 2022. An revised schedule will be posted on the website.

- A request was made to transfer leftover funds to the next budget year. It is moved by Rick Rosar, seconded by Bob Ingle and unanimously carried.

#### **8. Audience Questions and Comments –**

Rick Rosar opened it up for comments or questions from the audience. He noted that participants should use the chat feature, wait to be recognized and limit their time for comments and questions to 1 minute.

a. Following is a summary of the Comments and Questions:

- It was asked if the AIS effort was keeping invasive species at bay or was it getting worse. The level of invasive species is staying about the same, but it is moving around the lake.

#### **9. Motion to Adjourn**

Rick Rosar made a motion to adjourn and Fred Comb seconded the motion. The Meeting adjourned at 5:46 PM.

Notes Submitted by: Tim Rice